

*Whiteville High
School*



2015-2016

*Teacher Staff
Guide/Handbook*

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Whiteville City Schools Board of Education

Kandle Rogers, Chairperson
Greg Merritt, Vice Chairperson
Coleman Barbour
Rev. Dave Flowers
Carlton Prince

Central Services Administrator
Charles K. Garland, Superintendent

School Administration
Mr. Jes Sealey, Principal
Mr. Derrick Boyd, Assistant Principal
Ms. April Corbett, Assistant Principal

Phone: 910-914-4189
Fax: 910-914-4186
413 North Lee Street
Whiteville, NC 28472

School Website
<http://whs.whiteville.k12.nc.us>

Teacher Weebly
<http://whitevillefacultyhandbook.weebly.com> (District Page)
www.whitevillehs.weebly.com (School Page)

Whiteville High School Vision
Everyone Committed to the Success of ALL Students.

Whiteville High School Mission
Empowering all students to reach their maximum potential for lifelong learning and productive citizenship.

10 August 2015

Jes Sealey
Principal, Whiteville High School
413 North Lee Street
Whiteville NC 28472

Whiteville High School Faculty and Staff
413 North Lee Street
Whiteville NC 28472

Dear WHS Faculty and Staff,

Welcome back Wolfpack Family to the 2015-2016 School Year! I am excited about the start of the school year and I look forward to everyone returning for another successful year. My commitment to making Whiteville High School the premier high school in our region remains unwavering! I am challenging each of you to set your expectations high and help me to establish a school climate that is learner centered and committed to continuous improvement! Together we can accomplish great things for our students, families, and the Whiteville community as a whole.

The following are important dates and times for the start of the new school year:

- **Monday August 17, 2015:**
 - **Teachers return (Work hours 8:00 am to 4:00 pm)**
 - **Classroom and Instructional preparation. (Course Syllabus Development)**
- **Tuesday August 18, 2015:**
 - Employee Recognition Breakfast **7:30 am** in the WHS Cafeteria.
 - **9:00 am** all faculty and staff will assemble in Bowers Auditorium for our guest speaker Dr. Bill Daggett.
 - **2:00 pm** all EOC teachers will meet with Administration to cover Goal Summary Reports and discuss pacing guides.
 - **Classroom and Instructional preparation. (Course Syllabus Development)**
- **Wednesday August 19, 2015:**
 - Staff Meeting in the Media Center at **9:00 am. (Breakfast will be served)**
 - **Agenda:**
 - **Madison Hayes (Benefits)**
 - **Jai Robinson (Vocational Rehabilitation)**
 - **Chris Barnes, Human Resources Director (NCEES)**
 - **Jes Sealey, Principal (WHS Staff Weebly and Expectations)**
 - **Classroom and Instructional preparation. (Course Syllabus Development)**

- **Thursday August 20, 2015:**
 - Open House will be from **1:00 pm to 7:00 pm**
 - **Course Syllabus and expectations should be prepared and distributed.**
 - Teachers report to work at **11:00 am** (**Lunch will be served**)
- **Friday August 21, 2015:**
 - **Classroom and Instructional preparation.**
- **Monday August 24, 2015:**
 - **Ready or not, here they come!! Students return!**
 - AM Activity Schedule for first 4 Days so Administration can cover the Student Handbook with each class individually.

The Following personnel will be new to the WHS Family for the 2015-2016 School Year:

- Karen Slusarczyk – Foods and Pro-start Program (CTE)
- Dawn Strickland – History Department
- Doreen McNeill – Business Department (CTE)
- Jessica Varley – Agriculture Department (CTE)
- April Corbett – Assistant Principal

The Following personnel will be leaving Whiteville High School to continue their educational careers:

- Cherlene Harrelson – Transferring to North Whiteville Academy
- Tammy Parker – Transferring to New Hanover County Schools
- Nikhol Dysart – Transferring to George Public Schools
- Rose Slack – Personal illness

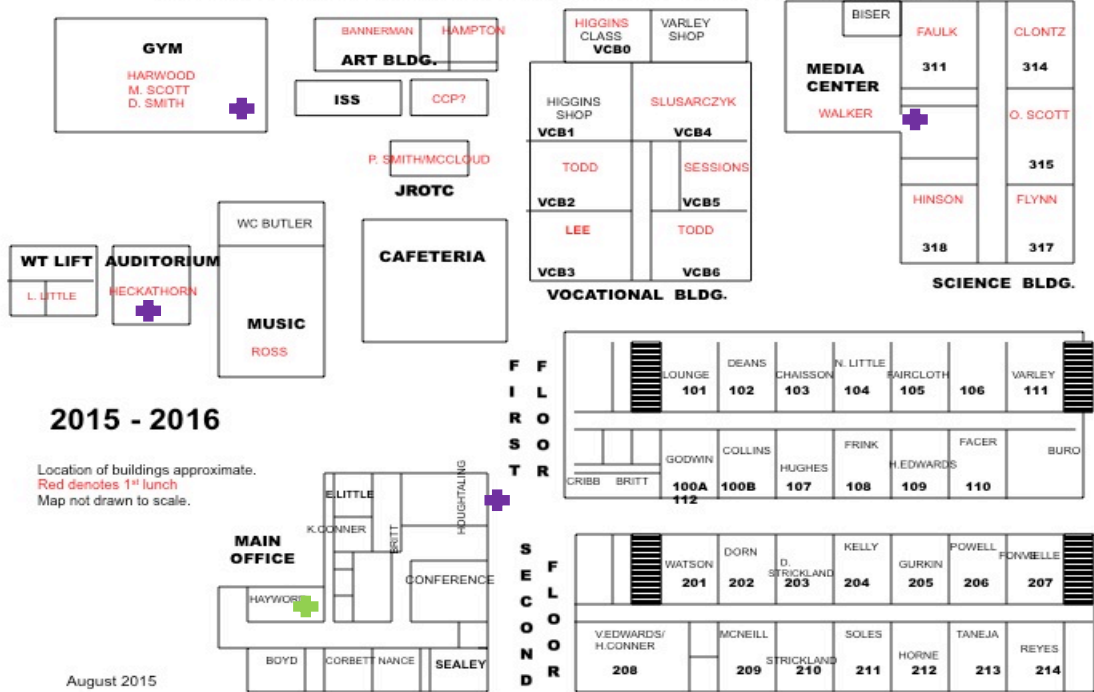
Your hard work, dedication, and commitment to the success for all of the students at WHS are truly appreciated. It is an honor to serve as your principal. GO PACK!

Sincerely,

Jimmie E. Sealey II (Jes), Principal
Whiteville High School

Whiteville High School Floor Plan

WHITEVILLE HIGH SCHOOL, 413 NORTH LEE STREET, WHITEVILLE, NC 28472



- AED Locations
- Epi Pen Locations
- AED at Legion Field – Soccer Locker Room Building

Bell Schedule

<p><u>REGULAR BELL SCHEDULE</u> 7:50 – 9:20 1st Period</p> <p>9:26 – 10:56 2nd Period</p> <p>1st Lunch 11:02-11:27</p> <p>11:33 – 1:03 3rd Period A</p> <p>11:02 – 12:32 3rd Period B</p> <p>2nd Lunch 12:38 - 1:03</p> <p>1:09 – 2:39 4th Period</p>	<p><u>AM ACTIVITY BELL SCHEDULE</u> 7:50- 8:50 Homeroom/Activity</p> <p>8:56-10:10 1st Period</p> <p>10:16- 11:30 2nd Period</p> <p>11:36- 12:00 A Lunch</p> <p>12:06- 1:20 3rd Period A</p> <p>11:36- 12:50 3rd Period B</p> <p>12:56-1:20 Lunch B</p> <p>1:26-2:39 4th Period</p>
<p><u>PM ACTIVITY BELL SCHEDULE</u> 7:50- 9:00 1st Period</p> <p>9:06- 10:16 2nd Period</p> <p>10:22- 11:32 3rd Period</p> <p>11:38- 12:03 A lunch (outer building)</p> <p>12:09- 1:19 4th Period (A)</p> <p>11:38-12:48 4th Period (B)</p> <p>12:54- 1:19 B lunch (main building)</p> <p>1:25- 2:39 PM Activity</p>	<p><u>EARLY RELEASE SCHEDULE</u></p> <p>1st Period - 7:50 – 8:35 2nd Period – 8:41 – 9:26 3rd Period – 9:32 – 10:17 A Lunch (outer buildings) – 10:17 – 10:39 4th Period for A Lunch – 10:45 -11:30</p> <p>4th Period for B Lunch – 10:23 – 11:02 B Lunch (main buildings) – 11:08 – 11:30</p> <p><u>Early Release Dates</u> December 18, 2015 March 9, 2016 June 7, 2016</p>
<p><u>2 HOUR DELAY SCHEDULE</u> 1st Period - 9:50 – 10:50</p> <p>2nd Period – 10:56 – 11:56</p> <p>A lunch (outer buildings) – 12:02 – 12:27</p> <p>3rd Period (A) – 12:33 – 1:33</p> <p>3rd Period (B) – 12:02 – 1:02</p> <p>B lunch (main buildings) – 1:08 – 1:33</p> <p>4th Period – 1:39 – 2:39</p>	

2015-2016 School Calendar

August

17 - 21Required Teacher Workdays
18 Welcome Breakfast for the District
19 WHS Staff Meeting/Breakfast
20 Open House 1-7 PM
21Orientation and Review of NCEES
24 1st Day of School for Students

September

7 Holiday (No School for Students/Staff)
11 PDP and Self Evaluation Due
22Parent/Title 1 Night @ 6 PM
24 Mid-term Reports Sent Home

October

26 End of 1st Grading Period
30 1st Observation due for renewals/BT

November

2 Report Cards Released
11 . Holiday (No School for Students/Staff)
15 1st Observation due for non-renewals
25 Optional Workday
26-27 Holidays (No School for Students/Staff)

December

2 Mid-term Reports Sent Home
18 Early Release Day
21-22 Optional Teacher Workdays
23 Annual Vacation Leave
24-25 Holidays (No School for Students/Staff)
28-31 Annual Vacation Leave

January

1 Holiday (No School for Students/Staff)
15 End of 2nd Grading Period
15 2nd Observation due for renewals/BT
15 Mid-year PDP Due
18 . Holiday (No School for Students/Staff)
19-20Required Teacher Workdays
27 Report Cards Released

February

22 Required Teacher Workday
23 Mid-term Reports Sent Home
29 3rd Observation due for renewals/BT

March

24 End of the 3rd Grading Period
24 Peer Observations due for BT's
24 2nd Observation for non-renewals
25 . Holiday (No School for Students/Staff)
28-31 Annual Vacation Leave

April

1 Annual Vacation Leave
7 Report Cards Released
28 Summary Evaluation, EOY PDP
29 Required Teacher Workday

May

5 Mid-term Reports Sent Home
30 . Holiday (No School for Students/Staff)

June

7 Last Day of School
7 Early Release
8 Required Teacher Workday
8 WHS Graduation
9 Required Teacher Workday
10 Optional Teacher Workday

2015-2016 Staff Meeting Schedule

SIT Meetings (1st Wednesday in Each Month)	Department Chair Meetings (2nd Wednesday in Each Month)
August 26, 2015	September 8, 2015
September 2, 2015	October 14, 2015
October 7, 2015	November 11, 2015
November 4, 2015	December 9, 2015
December 2, 2015	January 13, 2016
January 6, 2016	February 10, 2016
February 3, 2016	March 9, 2016
March 2, 2016	April 13, 2016
April 6, 2016	May 11, 2016
May 4, 2016	
Departmental Meetings (3rd Wednesday in Each Month)	Technology Leadership Team Meetings (4th Wednesday in Each Month)
September 16, 2015	September 23, 2015
October 21, 2015	October 28, 2015
November 18, 2015	January 27, 2016
December 16, 2015	February 24, 2016
January 20, 2016	March 23, 2016
February 17, 2016	April 27, 2016
March 16, 2016	May 25, 2016
April 20, 2016	
May 18, 2016	

Whiteville High School Phone Directory

Name	Phone	Subject	Name	Phone	Subject
Bannerman, Rob	5248	Art	Biser, JoAnne	5233	Nurse
Buro, Ashley	5112	EC	Boyd, Derrick	5222	Asst. Principal
Butler, WC	5288	Guitar/Chorus	Britt, Craig	5330	Voc Rehab
Cartrette, Tracy	5259	Health Occup.	Britt, Kathy	5228	Counselor L-Z
Chaisson, Kevin	5103	English	Callihan, Juanita	5287	ESL
Clontz, Steve	5314	Science	Conference Room	5226	
Collins, Belinda	5100	English	Conner, Kellie	5230	Counselor Asst.
Conner, Heath	5208	Business	Corbett, April	5232	Asst. Principal
Deans, Gina	5102	English/Spanish	Cribb, Chuck	5244	SRO
Dorn, Will	5202	Social Studies	Front Desk	5221	Admin Asst.
Edwards, Hannah	5109	English	Hannah, Donnie	5250	EC Teacher Asst.
Edwards, Vickie	5208	Computers	Houghtailing, Charlotte	5227	Counselor A-K
Facer, Karina	5110	EC	Killens, Wanda	5235	Behav Support
Faircloth, Betty	5105	English	Little, Ethel	5229	Data Manager
Faulk, Cindy	5311	Science	Lounge	5101	
Flynn, Megan	5317	Science	Moore, Peggy	5909	Cafeteria Man
Fonvielle, Julie	5207	Math	Nance, Stephanie	5224	Sec/Bookkeeper
Frink, Drew	5108	Spanish	Sealey, Jes	5225	Principal
Godwin, Malette	5113	Math	Singletary, Jerry	5915	ISS Coord.
Gurkin, Lisa	5205	Math	Student Desk	5223	Office Desk
Hampton, Libby	5249	Health Occup	Technology Help Desk	5219	Computer Help
Harwood, Brett	5242	PE			
Heckathorn, Julia	5285,86	Theatre/Dance			
Higgins, David	5253	Auto Tech			
Hinson, Lori	5318	Science			
Horne, Mandy	5212	Social Studies	Casterjon, Francisco		Custodian
Hughes, Jordan	5107	Spanish	Jefferies, James		Custodian
Hutchison, Kyle	5210	Social Studies	McNeil, Terrence		Custodian
Kelly, Krystal	5204	Social Studies	Ward, Tony		Custodian
Lee, Marietta	5250	EC			
Little, Luke	5365	PE			
Little, Nikki	5104	English			
McCloud, Karl	5334	JROTC			
McNeill, Doreen	5209	Business			
Powell, Michelle	5206	Math			
Reyes, Glorina	5214	Math			
Ross, Emmanuel	5237	Band			
Scott, Matt	None	PE			
Scott, Olivia	5315	Science			
Sessions, Cindy	5245	Family			
Slusarczyk, Karen	5239	Foods			
Smith, David	5243	PE/AD			
Smith, Preston	5234	JROTC			
Soles, Pam	5211	EC			
Strickland, Dawn	5203	Social Studies			
Taneja, Sunil	5213	Math			
Todd, Ronnie	5256	Carpentry			
Walker, Nikki	5251,38	Media			
Watson, Susan	5201	Vocats			
Varley, Jessica	5111	Agriculture			

Telephone Extension List

Administrative Office

107 West Walter Street
Whiteville, NC 28472

Phone: 642-4116 / Fax: 642-0564

Charles K. Garland, Superintendent

1225 – Annette Hamilton
1240 – Anthony Martin (Career & Technical)
1242 – April Pennington
1232 – Barbara Lesane
1245 – Brad Stocks
1227 – Cathy Lashley
1210 – Christopher Barnes (Human Resources)
1224 – Edith Moore
1233 – Heather Dowless
1229 – Jamesie Gentry
1248 – Julie Graves
1230 – Kathryn Faulk (Child Nutrition)
1226 – Jay Stanley (Finance)
1231 – Kristi Maulsby (Exceptional Children)
1237 – Linda Johnson (Testing)
1236 – Phyllis Dunham (Fed. Programs / Title 1)
1239 – Rhonda Bullard-Dutton (Public Relations)
1235 – Ruby McArthur

Maintenance Shop – 642-1878

Legion Field – 641-0121

Bus Garage – 642-2586

C.C. Schools – 642-5168

Whiteville Primary School

Grades Pre-K 2, School #320
805 Barcrest Avenue

Phone: 642-4119 / Fax: 642-4506

Cafeteria: 914-4177

David Bobbitt, Principal = 2101
Cheryl Russ, Assistant Principal = 2102

Edgewood Elementary School

Grades 3-5, School #308
317 East Calhoun Street

Phone: 642-3121 / Fax: 642-2284

Cafeteria: 914-4174

Jared Worthington, Principal = 3103
LeignAnn Merritt, Assistant Principal = 3102

Central Middle School

Grades 6-8, School #304
310 South Martin Luther King Jr. Avenue

Phone: 642-3546 / Fax: 642-7484

Cafeteria: 914-4160

Chris Burton, Principal = 4101
Vicki Frink, Assistant Principal = 4102

North Whiteville Academy

School #312
310 South Martin Luther King Jr. Avenue

Phone: 914-4161 / Fax: 914-4164

Susan Smith, Principal = 6222

Homeroom Listing

9 th Grade	10 th Grade	11 th Grade	12 th Grade
Deans, G	Buro, A	Bannerman, R	Clontz, S
Dorn, W	Chaisson, K	Facer, K	Collins, B
Heckathorn, J	Edwards, H	Faircloth, B	Conner, H
Horne, M	Fonvielle, J	Flynn, M	Faulk, C
Little, N	Godwin, M	Little, L	Frink, D
McCloud, K	Gurkin, L	Reyes, G	Harwood, B
McNeill, D	Hampton, L	Scott, M	Hinson, L
Powell, M	Higgins, D	Strickland, D	Ross, E
Smith, D	Hughes, J	Todd, R	Sessions, C
Soles, P	Hutchison, K	Varley, J	Walker, N
Taneja, S	Kelly, K		
	Scott, O		
	Slusarczyk, K		
	Smith, P		

Departmental Chairpersons

English	Gina Deans
Math	Julie Fonvielle
Science	Steve Clontz
Social Studies.....	Krystal Kelly
Physical Education.....	David Smith
World Languages	Drew Frink
Career & Technical Education.....	David Higgins

School Improvement Team Committee

Principal	Jes Sealey
Assistant Principal	Derrick Boyd
Assistant Principal	April Corbett
Teacher Representative (Math).....	Oneta Godwin
Teacher Representative (English).....	Nikki Little
Teacher Representative (History)	Mandy Horne
Teacher Representative (Science).....	Steve Clontz
Teacher Representative (CTE).....	Heath Conner
Teacher Representative (EC)	Pam Soles
Teacher Representative (World Languages).....	Drew Frink
Instructional Support Representative	Jerry Singletary
Instructional Support Representative	Charlotte Houghtailing
Instructional Support Representative.....	JoAnne Biser
Parent Representative.....	Francine Long
Parent Representative.....	To Be Elected

Clubs/Organizations and Advisors

Anime Club.....	Kevin Chaisson
Art Club	Robert Bannerman
Book Club	Nikki Walker
Chess Club	Drew Frink
Explorers Club	Officer Chuck Cribb
Fellowship of Christian Students (FCS)	Heath Conner
Future Business Leaders of America (FBLA)	Doreen McNeill
Future Farmers of America (FFA).....	Jessica Varley
Health Occupations Students of America (HOSA)	Libby Hampton
Interact Club.....	Emmanuel Ross
Math Club	Suni Taneja (Mr. Tan)
National Honor Society (NHS).....	Gina Deans
Photography Club	Nikki Walker
Region O' Council for the Advancement of Minorities in Engineering (ROCAME).....	N/A
Spanish Club	Drew Frink
Student Council.....	Mandy Thurston Horne & Krystal Kelly
Theatre & Dance Club	Julia Heckathorn
Whiteville Junioresettes	Mandy Horne

Sports Head Coaches

Football Varsity	Luke Little
Football JV	Jerry Singletary
Boys' Soccer Varsity	Ronnie Todd
Boys' Soccer JV.....	Mack Gore
Cheerleaders Varsity.....	Julie Fonvielle
Cheerleaders JV	Nikki Little
Volleyball Varsity.....	Greer Inman
Volleyball JV	Donnie Hannah
Tennis Girls'	Serena Smith
Tennis Boys'	
Cross Country	Will Dorn
Basketball Boys Varsity.....	Jerry Singletary
Basketball Boys' JV.....	Donnie Hannah
Basketball Girls' Varsity.....	Serena Smith
Basketball Girls' JV	Krystal Kelly
Bowling.....	David Higgins
Girls' Soccer Varsity.....	Ronnie Todd
Girls Soccer JV	Mack Gore
Baseball Varsity	Brett Hardwood
Baseball JV	Josh Benton
Softball Varsity	Olivia Scott
Softball JV	Donnie Hannah
Track Boys'	Jerry Singletary
Track Girls'	Will Dorn
Golf	Heath Conner

2015-2016 School Fees

<u>Student Body</u>	\$10	<u>Visual Arts</u>	
		Visual Arts I, II, III, IV	\$10
<u>Science</u>		Graphic Design I, II	\$10
Honors Earth/Environmental	\$6	<u>Music</u>	
Applied Biology	\$6	Concert Band I, II, III, IV	\$12
Biology I (Standard & Honors)	\$6	Marching Band I, II, III, IV	\$12
Physical Science	\$6	Jazz Ensemble	\$12
Chemistry I (Standard & Honors)	\$6	<u>Theatre Arts</u>	
Physics	\$6	Theatre Arts I, II, III, IV	\$10
Honors Biology II	\$10	Dance Intro & Intermediate	\$10
AP Biology	\$10	<u>Student Parking</u>	\$10
Chemistry II (Standard & Honors)	\$10	**Any student who drives and parks on the Whiteville High School campus must obtain a parking permit.	
Honors Physics	\$10	***Club fees are paid to the club sponsor and varies by each club.	
<u>Health & PE</u>			
Health & Physical Education	\$5		
Physical Development	\$5		
Strength & Conditioning	\$5		
Advanced Physical Education	\$5		

Meal Prices

- Breakfast: PreK – 12 ...Free; Adults: \$1.35
- Lunch: PreK – 12 ...Free; Adults: \$3.80

Teacher Duty Assignments

2015/2016

All Teachers must report to work and be at assigned duty station by 7:35

All Teachers may leave at 3:05 (pending meetings and additional duties)

Morning Duties/Class Change

Area	Staff
1st Floor North	Buro/Frink
1st Floor South	N. Little/Deans/Corbett
2nd Floor North	Taneja/Conner
2nd Floor South	Watson/V. Edwards
Courtyard	Sessions/O. Scott
Track	Hampton/Bannerman
Front of Gym	M. Scott/L. Little
Student Parking Lot	Ross/Butler
N. Lee Dropoff	SRO Cribb
Buses	Clontz
Behind Cafeteria	Singletery/Todd/Higgins
Cafeteria	Boyd/Sealey/Dorn/Hughes

All other teachers need to be visible in the hallways to monitor and move students

Teacher Duty Assignments Continued:

Afternoon Duties

Area	Staff
1st Floor North	Facer/Chaisson
1st Floor South	Collins/Godwin
2nd Floor North	Fonvielle/Dorn
2nd Floor South	McNeill/D. Strickland
Courtyard	Hinson/Faulk/Walker
Track	P. Smith/McCloud
Front of Gym	D. Smith/Harwood
Student Parking Lot	Heckathorn/Corbett
North Lee Street Pickup	SRO Cribb
Behind Cafeteria	Singleton/Todd
Buses	Higgins/Boyd

Lunch Duty (Lunch Duties will alternate each week. The first week with students will be (A) Week.)

(A) Week - 1st Lunch	2nd Lunch
Administrators	Administrators
D. Smith	Soles
Harwood	Horne
P. Smith	A. Strickland
K. McCloud	Kelly
Slusarczyk	Frink
Varley	Ross

(B) Week - 1st Lunch	2nd Lunch
Administrators	Administrators
L. Little	Chaisson
M. Scott	H. Edwards
Butler	Gurkin
Clontz	Reyes
Flynn	Powell
O. Scott	Godwin

1st Semester 2015-2016

Subject	Room	1st	2nd	3rd	4th
ARTS					
Bannerman	ART 1	Art (Int./Pro.)	Art (Begin)	Art (Begin)	
Butler	MUSIC	Guitar	Guitar	Vocal (Begin/Int.)	
Heckathorn	BOWERS		Theatre (Int.)	Dance (Beg.)	Theatre 1 (Beg.)
Ross	BAND	Jazz Band	Flags/Majorettes		Band
BUSINESS					
Conner	208	Bus. Law	Prin. Of Bus.	Word/PP (H)	
V. Edwards	208	Word/PP/Pub			
McNeill	209	Excel/Access (S/H)	Multi/Web (S/H)	Career Mang.	
ENGLISH					
Chaisson	103	AP Language (B)	English 3	AP Literature (A)	English 3
Collins	100B	English 3 (H)		English 3	English 1 (H)
Deans	102	English 2 (H)		Spanish 1	English 2
H. Edwards	109	English 2	English 4 (H)		English 4 (H)
Faircloth	105	English 4 (H)		English 4 (H)	English 2 (H)
N. Little	104	English 1 (H)	English 1 (H)	English 1	
Walker	MEDIA	Media Asst./YB 2	Media Asst.	Yearbook (1/2)	
EC					
Buro	112	OCS Math 1		OCC PREP	OCC PREP (Lab)
Facer	110	OCS English 3/4	OCS English 1/2		OCS A. History 1/2
Lee	VCB 3	SC	SC	SC	SC
Soles	211	Ind. Curriculum		Ind. Curriculum	Ind. Curriculum
HISTORY					
Dorn	202		World His.	Civics & Econ (H)	Civics & Econ
D. Strickland	203	A. History 1 (H)	Civics & Econ		A. History 1 (H)
Horne	212	World His (H)	World His (H)		World His (H)
Kelly	204	AP US History (A)	A. History 2	AP European (B)	A. History 2
A. Strickland	210	A. History 2	A. History 1	A. History 1 (H)	
JROTC					
McCloud	JROTC 1		L.E.T.	L.E.T.	L.E.T.
P. Smith	JROTC 2	L.E.T.	L.E.T.	L.E.T.	
MATH					
Fonvielle	207	AFM		AFM	AFM
Godwin	100A	Math 2		Math 1	Math 1
Gurkin	205	Math 3		Math 2	Math 2
Powell	206	Math 1		Math 1	Math 1
Reyes	214	Math 3 (H)	Math 3		Math 3
Taneja	213		AP Calculus AB	Math 3	Pre-Calculus
PE					
Harwood	GYM	Health/PE	Health/PE	Health/PE	
L. Little	WR	Weightlifting	Weightlifting	Weightlifting	
M. Scott	WR/GYM	PE		PE	Weightlifting
D. Smith	GYM	Weightlifting (G)	PE		
SCIENCE					
Clontz	314	Chemistry 1 (H)	Physics (H)		Chemistry 1
Faulk	311	Physical Science	Chemistry 1 (H)	Chemistry 1 (H)	
Flynn	317		Biology 1 (H)	Biology 2 (H)	Biology 1 (H)
Hinson	318	Earth	Earth		Earth

O. Scott	315	Biology 1 (H)	Biology 1	Biology 1	
SPANISH					
Frink	108	Spanish 2		Spanish 2	Spanish 3 (H)
Hughes	107		Spanish 1	Spanish 1	Spanish 1
VOCAT.					
Varley	111	Animal Sci. 1	Ag. App.	Animal Sci. 2	
Hampton	ART 2	Biomed Tech. 1	Health Sci. 2		Health Sci. 1
Higgins	VCB 0	Auto Service 2/3	Auto Service 1		Auto Service
Sessions	VCB 5	Early Child 1	Early Child 1	Parenting	
Slusarczyk	VCB 4		Foods 1	Foods 1	Foods 1
Todd	VCB 6	Core	Carpentry 2	Core	
CCP					
Sealey	TBA				ACA 122 (A)
Sealey	TBA				ENG 111 (B)

2nd Semester 2015-2016

Subject	Room	1st	2nd	3rd	4th
ARTS					
Bannerman	ART 1			Art 1	
Butler	MUSIC	Guitar	Guitar	Guitar	
Heckathorn	BOWERS	Theatre (Pro./Adv.)	Dance 1/2	Theatre 1	
Ross	BAND	Vocal (Beg/Int.)	Music Spec.		Concert Band
BUSINESS					
Conner	208		Bus. & Finance	Accounting 1	Bus. & Finance
V. Edwards	208		Word, PP, Pub		
McNeill	209	Personal Finance	Word & PP (H)		Personal Finance
ENGLISH					
Chaisson	103	AP Language (B)	English 3 (H)	AP Literature (A)	English 3
Collins	100B	English 1		English 3 (H)	English 3 (H)
Deans	102		Teacher Cadet 1	English 2 (H)	Spanish 1
H. Edwards	109		English 2	English 2	English 4
Faircloth	105	English 4	English 2 (H)	English 4	
N. Little	104	English 1 (H)	English 1		English 1
Walker	MEDIA		Media Asst.	Yearbook (1/2)	Media Asst./YB 2
EC					
Buro	112	OCS Math 1	OCS Biology	OCS Applied Sci.	
Facer	110	OCS English 3/4		OCC PREP (Lab)	OCC PREP
Lee	VCB 3	SC	SC	SC	SC
Soles	211	Ind. Curriculum	Ind. Curriculum	Ind. Curriculum	
HISTORY					
Dorn	202	A. History 1	A. History 1	A. History 2 (H)	
D. Strickland	203	Civics & Econ (H)	Civics & Econ (H)		Civics & Econ (H)
Horne	212	World History	World History	World History	
Kelly	204	AP US History (A)	A. History 2 (H)	AP European (B)	A. History 2 (H)
Hutchison	210	A. History 2	A. History 1		A. History 2 (H)
JROTC					
McCloud	JROTC 1		L.E.T	L.E.T	L.E.T
P. Smith	JROTC 2	L.E.T		L.E.T.	L.E.T.
MATH					
Fonvielle	207		Math 1	Math 1	AFM
Godwin	100A	Math 2		Math 2 (H)	Math 2 (H)
Gurkin	205	Math 2 (H)	Math 2 (H)		Math 2
Powell	206		Ess. College Math	Ess. College Math	Math 1
Reyes	214	Math 3 (H)		Math 3 (H)	Math 3 (H)
Taneja	213		Discrete (H)	Precalculus	Math 3
PE					
Harwood	GYM	Health/PE	Health/PE	Health/PE	
L. Little	WR	Weightlifting	Weightlifting	Weightlifting	
M. Scott	WR/GYM	PE	PE		Weightlifting
D. Smith	GYM	Weightlifting (G)	PE		
SCIENCE					
Clontz	314	Phy. Science	Phy. Science	Physical Science	

Faulk	311	Chemistry 2 (H)		Chemistry I (H)	Chemistry 2 (H)
Flynn	317	Biology 1 (H)		Biology 1	Biology 1
Hinson	318	Earth (H)	Earth (H)	Earth (H)	
O. Scott	315		Biology 1 (H)	Earth	Earth (H)

SPANISH

Frink	108	Spanish 4 (H)		Spanish 2	Spanish 2
Hughes	107	Spanish 1	Spanish 2	Spanish 1	

VOCAT.

Cartrette	Traylor 6		Health Sci. 1	Health Sci. 2	Biomed Tech. 1
Varley	111	Animal Sci. 1	Ag. App.		Hort. 1/2
Hampton	ART 2	Nursing Fund.	Nursing Fund.		Health Sci. 1
Higgins	VCB 0	Auto Service	Auto Service 1	Auto Service	
Sessions	VCB 5	Early Child. 2	Early Child. 2		Parenting & Child
Slusarczyk	VCB 4	Foods 1	PRO Start 1 (H)		Foods 1
Todd	VCB 6	Carpentry 1	Core	Carpentry 3	

CCP

Sealey	TBA		COM 231 (A)		
Sealey	TBA		ENG 112 (B)		

Teacher Expectations 2015-2016 School Year

This document highlights many overlooked areas concerning WCS Board Policy and general day –to- day operations and procedures.

3000 Series WCS School Board Policy (Educational Programs)

- **Daily Lesson plans should be accessible to the school principal at any time during the school day via Edmodo.** All lesson plans must be submitted each week by 5:00 pm each Sunday. In the event the teacher is absent, the substitute shall be provided a copy of the lesson plan.
- When developing lesson plans utilize the lesson plan rubric provided by the Principal.
- Each teacher is responsible for ensuring **optimal** use of instructional time in his or her classes.
- All employees must use the school system network when communicating with students about any school related matters. Employees may not use personal websites or online networking profiles (social media) to post information in an attempt to communicate with students about school related matters.
- Employees are to maintain an appropriate relationship with students at all times, with concerns to personal websites. Employees are encouraged to block students from viewing personal information on employee personal websites or on-line networking profiles in order to prevent the possibility that students could view materials that are not age-appropriate. If an employee creates and/or posts inappropriate content on a website or profile and it has a negative impact on the employee's ability to perform his or her job as it relates to working with students, the employee will be subject to discipline up to and including dismissal.
- A school trip occurs when a student or group of students leaves a school campus under the sponsorship of the school and under the supervision of school employees to extend the educational experiences of that student or group.
- The principal must approve all school trips in advance. School trips that involve travel out of state and/or an overnight stay must also receive prior approval from the superintendent or designee.
- All students who participate in a school trip must provide signed parental consent forms to participate, unless a student is officially emancipated, in which case the student can consent on his or her own behalf.
- All chaperones and volunteers accompanying students on school trips must be on the approved volunteer list.

- For additional school trip information please review School Trips – Regulations WCS Board policy 3320-R.
- In grading students, the following standards will apply:
 - Academic grades **should not** be based on student attitude or conduct;
 - In averaging grades, the next highest whole number should be given to the student when the grade is one-half or more;
 - The principal has the right to change a grade if he/she believes that the grade provided does not accurately reflect the student’s work, but should not do so without conferring with the teacher except in the most extenuating circumstances.
- **No later than the end of the first quarter or after the teacher has had up to nine weeks of instructional time with a student**, a personal education plan (PEP/s) with focused intervention and performance benchmarks for academic improvement must be developed or updated for each student at risk of academic failure who is not performing at least at grade level.

4000 Series WCS School Board Policy (Students)

- The relationship between staff and students should be one of cooperation, understanding and mutual respect.
- All employees are prohibited from dating, courting or entering into a romantic or sexual relationship with any student enrolled in the school system regardless of the student's age.
- Except in the most extreme circumstances, custody of a student shall not be relinquished to any person without the prior approval of the parent or guardian who has physical custody of the student.
- No student shall be asked to or made to leave the school grounds during school hours to perform errands or deliver messages for any employee.
- Any school employee who knows or has cause to suspect child abuse, neglect, dependency or death as a result of maltreatment is legally required to report the case of the child to the director of social services for Columbus County. The employee also shall immediately report the case to the principal.
- Any student-athlete who is exhibiting signs or symptoms consistent with a concussion must be removed from athletic activity immediately. Further, the student-athlete must not be allowed to return to play or practice that day or on any subsequent day until he or she has been evaluated and has received written clearance for participation that complies with the requirements of G.S. 115C-12(23) and any other applicable law or State Board policy.

7000 Series WCS School Board Policy (Personnel)

- **Arrive at school at 7:35 a.m.**
- **Workday ends at 3:05 p.m. or after all duties and responsibilities are completed.**
- **Teacher workdays 8:00 a.m. – 3:30 p.m.**
- Do not leave campus unless the Principal or his designee has granted permission. Once approved, the staff member must sign out in the main office and sign back in upon return.
- The board prohibits employees from engaging in the unlawful manufacture, sale, distribution, dispensing, possession, or use of any narcotic drug, hallucinogenic drug, amphetamine, barbiturate, marijuana, anabolic steroid, alcohol, stimulants, synthetic cannabinoids, counterfeit substance, or any other controlled substance as defined in (1) schedules I through VI of the North Carolina Controlled Substances Act or in (2) schedules I through V of section 202 of the Controlled Substances Act (21 U.S.C. 812) and further defined by regulation at 21 C.F.R. 1300.01 through 1300.04 and 21 C.F.R. 1308.11 through 1308.15.
- The Drug-Free and Alcohol-Free Workplace policy governs each employee before, during, and after school hours while the employee is on any property owned or leased by the board of education; at any time during which the employee is acting in the course and scope of his or her employment with the board of education; and at any time that the employee's violation of this policy has a direct and adverse effect upon his or her job performance.
- **All school employees shall:**
 - Be familiar with, support, comply with and, when appropriate, enforce board policies, administrative procedures, school rules and applicable laws;
 - Attend to the safety and welfare of students, including the need to provide appropriate supervision of students;
 - Demonstrate integrity, respect and commitment to the truth through attitudes, behavior and communications with others;
 - Address or appropriately direct any complaints concerning school employees, the school program or school operations; and
 - Support and encourage good school-community relations in all interactions with students, parents and members of the community.

- Employees shall notify the superintendent if they are arrested for, charged with or convicted of a criminal offense (including entering a plea of guilty or *nolo contendere*) other than a minor traffic violation (i.e., speeding, parking or a lesser violation). Notice must be in writing, must include all pertinent facts and must be delivered to the superintendent no later than the next scheduled business day following the arrest, charge or conviction, unless the employee is hospitalized or incarcerated, in which case the employee must report the alleged violation within 24 hours after his or her release.
- Employees are responsible for the content on their social media sites, including content added by the employee, the employee's friends or members of the public who can access the employee's site, and for Web links on the employee's site.
- Instructional Personnel are considered professional employees and should dress in a neat and professional manner appropriate to the standards of their profession and school. Men should wear appropriate pants with shirts and ties, shirts with collars, and/or sweaters. Women should wear dresses or appropriate tops with skirts or slacks.
- An employee's dress or appearance may not be so unusual, inappropriate or lacking in neatness and cleanliness that it clearly disrupts class or learning activities. **The following attire is considered inappropriate for school employees:**
 - Jewelry affixed to an employee's nose, tongue, cheek, lip, or eyebrow;
 - Clothing which is disruptive, provocative, revealing, indecent, vulgar, or obscene to which the following guidelines apply:
 - Skirts or dresses may be no higher than three (3) inches above the top of the knee
 - Low necklines, bare midriffs, spaghetti straps, camisole tops, and overly tight clothing are not appropriate dress for school employees;
 - Clothing which promotes alcoholic beverages, tobacco, or the use of controlled substances by words or symbols, or is of a disruptive nature;
 - Clothing or body art that contains profanity, nudity, depicts violence or is sexual in nature by words or symbols;
 - Rubber flip flops;
 - Undergarments worn as an outer garment or any see-through clothing;
 - Hats, sweatbands, bandannas, or sunglasses inside school buildings;

Teacher Observations

Beginning Teachers (Years 1 through 4)

- o 4 Full Observations (1 Peer and 3 Principal)
- o Summative Evaluation

Tenured Teachers in their renewal year (5th year)

- o 1 Full observation and 2 snapshots (Principal)
- o Summative Evaluation

Career Abbreviated (Tenured and Non-Tenured)

- o 2 snapshots (Principal and/or designee)
- o Abbreviated summative

2015-2016 Observation Schedule

August 21, 2015	Orientation and Review of NCEES
September 11, 2015	PDP and Self-Evaluation due
October 30, 2015	1st Observation due for renewals/BT
November 15, 2015	1st Observation due for non-renewals
January 15, 2016	2nd Observation due for renewals/BT
January 15, 2016	Mid-year PDP Due
February 29, 2016	3rd Observation due for renewals/BT
March 24, 2016	Peer Observations due for BTs
March 24, 2016	2nd Observation for non-renewals
April 28, 2016	Summary Evaluation, End of Year PDP for renewals/BT
April 28, 2016	Summary Evaluation, End of Year PDP for non-renewals