

# **WHITEVILLE HIGH SCHOOL**



## **WOLFPACK PRIDE**

### **Student / Parent Handbook**

**2015-2016**

## **A Message from the Administration**

**Welcome to Whiteville High School! We hope that you are as excited as we are about the beginning of a new school year. Our faculty and staff are eager to work with you in a variety of settings to ensure a successful school experience. New opportunities await you as Wolfpack Country now offers a broad, rigorous curriculum. Our goal is to be student-centered and data driven, so you can be successful academically in a safe, caring, and orderly school that provides support for every student.**

**Beginning today, you have an excellent opportunity to lay the foundation for strong academic and co-curricular success, as well as experience a sense of school spirit not found in any other area high school. We hope you will identify goals, commit to demanding strategies, and fulfill all your responsibilities to ensure a positive, meaningful year. Take advantage of the many opportunities offered for a well-rounded education. Don't ever be hesitant to ask questions or solicit assistance from any staff member.**

**This handbook was created to provide you with important information regarding school programs, policies, procedures, and rules. In addition, you will receive a copy of the Whiteville City Schools' Parent/Student Information Guide. Please use both handbooks wisely. You are responsible for the information in both handbooks, so we encourage you and your parents to review and discuss this information.**

**Our goals are to encourage students to take learning seriously and provide a safe and orderly environment to ensure that learning can take place. We expect students to perform at their highest academic potential, to conduct themselves in the highest level of behavior possible, and to respect themselves and others at all times. Finally, we act in "loco parentis" while you are involved in any activity affiliated with Whiteville High School. That means we act in place of your parents to make wise and prudent decisions concerning your health, safety, and welfare within the educational environment. While we may not always make the same decisions as your parents, we will always be focused on your safety and academic interests.**

**Best Wishes for a successful school year!**

**Jes Sealey, Principal**

**Derrick Boyd, Assistant Principal**

**April Corbett, Assistant Principal**

Each student will receive a copy of the Whiteville High School Student / Parent Handbook and a copy of the Whiteville City Schools Parent / Student Guide 2015-2016. It is the student's responsibility to share these handbooks with his/her parents. It is also the responsibility of students and parents to read and familiarize themselves with the information contained in both handbooks.

There is no way to cover all the situations that may occur during the school year; therefore, any and all areas of the Whiteville High School Student/Parent Handbook may need to be updated or revised during the course of the school year.

## WHITEVILLE HIGH SCHOOL VISION AND MISSION

**WHS Vision:** Everyone committed to the success for all students.

**WHS Mission:** Empowering all students to reach their maximum potential for lifelong learning and productive citizenship.

### WOLFPACK TRADITIONS

School Colors.....Royal Blue and White

School Mascot.....Wolfpack

School Yearbook.....Sandspur

School Newspaper.....High Times

School Motto.....*Vincit Omnia Veritas* (Truth Conquers All)

School Song:

Oh, Hail to dear old Whiteville  
Hail to Blue and White  
We will always love you  
and strive to keep your  
Victory banner flying high  
Loyal sons and daughters  
Proud to spread your fame,  
We will ever honor  
and adore your name  
Fight! Fight! Fight!

### WOLFPACK

Whiteville High School is your school. Treat it with respect and consideration just as you would your own home and personal property. Get involved in and attend as many co-curricular activities as your academic schedule will allow; it will boost your school spirit. Be proud of what you have and show everyone that you have “Wolfpack Pride!”

## **ACADEMIC LIFE**

“Academic excellence is job # 1 at Whiteville High School”

### **Grading System:**

|               |              |              |
|---------------|--------------|--------------|
| A – 90 to 100 | B – 80 to 89 | C – 70 to 79 |
| D – 60 to 69  | F – < 59     |              |

Under the new scale, grades and grade point average calculations will be applied as follows:

A = 4.0      B = 3.0      C = 2.0      D = 1.0      F = 0.0

## **RECEIVING CREDIT**

To receive credit for a course a student must:

- Have a final average of 60 or higher.
- Meet all teacher requirements and expectations.
- Meet local school system and state requirements and expectations.
- Maintain attendance in accordance with the Whiteville City Schools Attendance Policy (No more than 10 absences per semester).

## **REPORT CARDS AND INTERIM PROGRESS REPORTS (IPR)**

Interim Progress Reports for all students will be distributed at 4.5-week intervals during each grading period, and report cards will be issued at the end of each nine-week grading period.

## **ARRIVAL AT SCHOOL**

- The school building will open at 7:44 A.M. First period class starts at 7:50 A.M.
- Car students must be dropped off in the southbound lane of North Lee Street. Car students should not be dropped off on campus. Do not pull on campus to drop a student off.
- At the 7:44 bell, students are expected to go to their lockers, take care of personal needs, and report to first period class. There is to be no loitering in the hallways or stairwells.
- STUDENTS ARRIVING ON CAMPUS AFTER 7:50 A.M. MUST REPORT TO THE MAIN OFFICE WITH A NOTE FROM THE PARENT OR MUST CALL THE PARENT AND INFORM THEM THAT THEY WERE LATE FOR SCHOOL.

## **ALL VISITORS MUST REPORT TO THE OFFICE UPON ARRIVAL ON CAMPUS.**

- Parents should only drive on campus if they are visiting the main office. They must park in a designated parking spot.
- A visitor will be issued a visitor’s pass if the reason for being on campus is legitimate.
- All approved guest speakers must report to the main office upon arrival on campus for a visitor’s pass.

## **MESSAGES FOR STUDENTS**

Messages for students will be given at the end of the class period. Classes will not be interrupted for deliveries for students. No food from competitive food sources may be delivered to students.

## **ELIGIBILITY FOR EXTRA-CURRICULAR/ATHLETIC ACTIVITIES**

A student participating in any extra-curricular activity, including student parking, must meet Whiteville City Schools promotion standards to be eligible for the current school year.

Students must be enrolled in at least 3 of 4 classes per semester for high school credit to be eligible to participate in athletics. The student must be in attendance 85% of the previous semester, pass 3 of 4 classes, and have a current physical on file to participate in athletics.

## HONOR ROLLS

The “A” honor roll, “A-B” honor roll, and the “B” honor roll are published and posted for each nine-week grading period. The Principal’s Honor Roll or the “A” Honor Roll means all “A’s”.

The Administration’s Honor Roll or the “A-B” honor roll means all “A’s and B’s”, no grade below a “B”.

## PROMOTION STANDARDS

Promotion standards are included in the Whiteville City Schools Parent/Student Information Guide and the Whiteville City Schools Program of Secondary Studies. Students should familiarize themselves with the promotion standards along with all other information in these guides.

## ACADEMIC COURSE LEVELS AND WEIGHTS

Course Weights are as follows:

- |   |                          |
|---|--------------------------|
| ◆ Basic/Standard/college prep course  | regular weight           |
| ◆ Honors/advanced course  | regular weight + one (1) |
| ◆ Advanced placement course   | regular weight + two (2) |
| ◆ All AP/IB courses & higher level college courses for which AP/IB level courses would be considered prerequisites. | regular weight + two (2) |

## GPA/CLASS RANK

**Weighted Grade Point Average (GPA)** will be used to determine rank in class and other academic honors.

**Class Ranking** – There shall be periodic compilations of class rankings in high schools for the purpose of making individual student’s class rank available to the student, his/her parents, and to other institutions such as colleges, at the request of the student or his/her parents. All courses taken in grades 9 through 12 will be included in the class ranking process including Career and College Promise and NCVPS courses except where limited by WCS Policy. For the purpose of determining the Valedictorian and Salutatorian, class ranking will be calculated based at the end of the last grading period (last student day).

## NATIONAL HONOR SOCIETY

Requirements for new National Honor Society inductees have changed. Fall 2013 inductees and subsequent inductions groups must have an un-weighted GPA of 3.625 or higher to be eligible for induction into the Whiteville High School National Honor Society. Once inducted, students must maintain this GPA and other requirements as outlined in the chapter bylaws. **Students who were inducted under previous standards are not impacted by the GPA change.**

## VALEDICTORIAN, SALUTATORIAN, HONOR GRADUATES, & JUNIOR MARSHALS

**Valedictorian and Salutatorian:** ranking for these honors will be determined after all final grades have been turned in at the end of the senior year.

**Honor Graduates:** Ranking for Honor Graduates will be determined at the end of the senior year. A 3.5 Weighted GPA is required to be an Honor Graduate.

**Junior Marshals:** Ranking for Junior Marshals will be determined at the end of the 1<sup>st</sup> semester of the junior year (completed course only). Junior Marshals will serve as the ambassadors for the school at important academic functions. The top 15 juniors will be identified as Marshals.

## STUDENT FEE SCHEDULE

Students will receive class fee information from their individual teachers. Fee information must be reviewed and given to students during the first week of school.

## **WHITEVILLE HIGH SCHOOL ATTENDANCE POLICY**

- In order for a student to receive credit for a course, he/she must be in attendance 80 class periods per semester.
- To receive credit for a course, a student who is absent is responsible for making up all assigned work regardless of the reason for the absence.
- All work missed during an absence is expected to be made up within **five days** of the student's return from an absence.
- No student should be absent from school for an unexcused reason.
- **Students who miss more than a total of ten (10) days (unexcused absences) per course during a semester will not receive credit toward graduation except when the following condition is met:**
- If a student accumulates an excessive number of absences (10+) he/she will be required to present verification from a doctor, dentist, or court official upon request.
- The principal grants a waiver: Students whose academic standing is adversely affected by this standard have the right to appeal for a waiver. This appeal must be submitted to the principal in writing along with any appropriate and/or required documentation. The principal may grant waivers for absences when extenuating circumstances exist.
- Students who have been absent from school must turn in a note signed by the parent/guardian that includes home and work phone numbers, the date of the absence(s), and specific information regarding the reason for the absence to Mrs. Ethel Little. The note will not be accepted without the required information.
- Documentation must be turned in within 3 days of the student returning to school. If documentation is not received within 3 days of the absence, the absence will be recorded as unexcused.
- A student must be in class 60 minutes of the class time in order to be counted present.

## **EXCUSED ABSENCES**

- Illness or injury, which makes the student physically unable to attend school
- Quarantine-isolation ordered by the Health Department
- Death in the immediate family
- Medical or Dental appointments
- Court or Administrative proceedings
- Religious observance
- Educational opportunities with PRIOR APPROVAL as documented on the "Request for excused absence for educational reasons". This form is available in the school office.

## **ABSENCES NOT CLASSIFIED ABOVE WILL BE CODED AS UNEXCUSED.**

## **UNEXCUSED ABSENCES MAY INCLUDE BUT ARE NOT LIMITED TO:**

- Car Trouble
- Oversleeping
- Running Errands
- Failure to bring an absence note from home
- Cutting/Skipping

## **LATE ARRIVAL POLICY**

Any student arriving after 8:00 A.M. must sign-in at the the main office. Then the student will have to report directly to In-School Suspension (ISS) and remain in ISS until the end of 1<sup>st</sup> period. Only students with a medical (doctors' statement) and/or required legal appearance (court documentation) will be allowed in class. ISS is located in the old REDIRECT building.

## CHECK - IN/OUT PROCEDURES

It is extremely important for students to be in every class, every day in order to be successful. The following guidelines will be followed without exception:

- 1) **Check in/check out will be done through the main office only.**
- 2) **In order for a student to leave campus a parent, guardian, or authorized emergency contact must report to the main office and physically sign out the student. Upon returning to school a parent, guardian, or authorized emergency contact must sign the student back into school (only doctors notes or court documentation will be allowed for a student to sign into school without a parent or guardian). NO NOTES OR PHONE CALLS WILL BE ACCEPTED.**
- 3) **Parents may not deliver food or personal items to students during the school day, including lunch periods.** Articles may be dropped off for the students to pick up after class periods.

## WHITEVILLE CITY SCHOOLS CODE OF STUDENT CONDUCT SEPARATE HANDOUT

### ESCALATING CONSEQUENCES AND GUIDELINES

Refer to the *Whiteville City Schools Parent/Student Information Guide* for Violations and explanations of codes and consequences in the following table.

| <b>CLASSROOM LEVEL</b>  | <b>ESCALATING CONSEQUENCES</b>  |
|---|---|
| Classroom Level: Include, but are not limited to the following: <ul style="list-style-type: none"><li>○ Sleeping in class</li><li>○ Chewing gum</li><li>○ Eating or drinking in class</li><li>○ Refusing to do work</li><li>○ Being unprepared for class</li><li>○ Talking constantly</li><li>○ Behaving in a disruptive way (minor)</li><li>○ Making excessive noise</li><li>○ Having the last word with teacher</li><li>○ Grooming in class</li><li>○ Abusing bathroom privileges</li><li>○ Cheating</li><li>○ Being tardy to class</li></ul> | Classroom Level: Teachers will handle minor violations that occur in the classroom according to classroom rules and expectations, which have been posted and reviewed. These behaviors should be handled by the teacher.<br><br>**Tardy to Class:<br>Students are expected to arrive to school and to each class on time. Each time a student is tardy to class, they will be written up by that teacher.   |
| <b>Class I Violations</b>   | <b><u>WHITEVILLE HIGH SCHOOL SATURDAY DETENTION POLICY FOR ALL CLASS I VIOLATIONS.</u></b><br><br>1 <sup>st</sup> Referral: 1 Conference with Administrator<br>2 <sup>nd</sup> Referral: 1 Conference with Administrator<br>3 <sup>rd</sup> Referral: 1 Parent Notification<br>4 <sup>th</sup> Referral: 1 Parent Notification<br>5 <sup>th</sup> Referral: 1 Parent Conference<br>6 <sup>th</sup> Referral: 3 days of ISS will be assigned. <i>(This is based on Class I offenses per each nine-week grading period. The Class 1 violations will refresh at the beginning of each nine-week grading period).</i> |

|                              |   |
|------------------------------|---|
| <b>Class II Violations</b>   | <i>This violation may result in short or long-term suspension.</i><br>1 <sup>st</sup> Referral – 3 Days ISS<br>2 <sup>nd</sup> Referral – 5 Days ISS<br>3 <sup>rd</sup> Referral – 7 Days ISS/OSS<br>4 <sup>th</sup> Referral – 10 days OSS with possible recommendation for long-term suspension or alternate placement at North Whiteville Academy (NWA). |
| <b>Class III Violations:</b> | <ul style="list-style-type: none"> <li>• Long-Term Suspension or Suspension 365 days (Either of which may include placement at NWA) or Expulsion.</li> <li>• Involvement of Law Enforcement.</li> </ul>   |

### **MISCONDUCT ON A SCHOOL BUS**

Whiteville City Schools provides transportation for students to and from school via bus. It is expected that students will behave in an appropriate manner while on a school bus and follow certain rules and procedures when riding a school bus. Riding a school bus is a privilege, and students who misbehave on a school bus will lose that privilege.

### **Bus Rules and Procedures:**

1. Be at your bus stop at the appropriate time in the morning.
2. Follow all directives and rules of the bus driver.
3. Remain seated at all times. Only stand up when the bus has come to a complete stop and you are ready to exit the bus.
4. Keep all body parts in the bus.
5. Do not throw objects on or out of the bus.
6. Use a reasonable tone and voice when talking on the bus.
7. Do not use offensive language. Foul and inappropriate language on a school bus is prohibited.
8. Do not behave in an unsafe manner or distract the bus driver in any way.

### **Students who violate the bus rules and procedures will face the following consequences:**

- 1<sup>st</sup> offense:** Warning and parent contacted
- 2<sup>nd</sup> offense:** 3 day Bus Suspension
- 3<sup>rd</sup> offense:** 5 day bus suspension
- 4<sup>th</sup> offense:** 10 day bus suspension
- 5<sup>th</sup> offense:** Permanent bus suspension

Violations of school bus rules and procedures do not “drop back” after a certain amount of days. Consequences are escalating.

**The following actions on a bus will lead to out of school suspension:** fighting, possession of illegal/controlled substances, use of tobacco products, possession of a weapon, bullying, disrespect towards the bus driver, etc.

### **RIDING A DIFFERENT BUS**

Anytime students need to ride a different bus, the parents should come to the main office and provide what bus the student needs to ride. Mr. Boyd will issue a bus pass to the student to ride the different bus. The pass must be presented to the driver of the bus in order to board the bus. Any misconduct by the student will result in loss of the privilege to ride a different bus.



## DISMISSAL OF BUSES

After the bell rings at 2:39 students should make every effort to move quickly to the bus parking lot. Students will have approximately five minutes from the time the bell rings until the buses pull out. Having students run to their bus while it is leaving or having a bus stop suddenly to allow a student to board is a safety issue; therefore, ***once the first bus leaves, students will not be permitted to board any bus.*** Students who miss their bus in the afternoon will have to find alternate transportation home.

## HOMEROOM

We will have homeroom the first 10 days and as needed during the school year. Expectations for student behavior in homeroom are the same as those in the regular classroom. Students should not be released from homeroom unless it is an emergency

## DAILY ANNOUNCEMENTS

Announcements will be made at the beginning of first period every day and at the end of the school day (just before the dismissal bell). Students need to be quiet and listen to announcements. Every attempt will be made to keep announcements to a minimum during class time to ensure protection of the teaching and learning process.

## CAFETERIA, LUNCHES, DRINKS, FOOD, and ETC.

- Students are to remain in the cafeteria, courtyard, or picnic area on the north end of the band building during lunch.
- Students may not be in a classroom during lunch. This includes the weight room, auditorium, gym, JROTC Building and bandroom.
- Restrooms available to students during lunch are those located in the Vocational Building.
- **Students may not leave campus during lunch.** Any student caught leaving campus during lunch will be disciplined (suspension) for skipping. Student drivers will also lose parking privileges for two weeks. Further incidents will result in driving privileges being revoked for the remainder of the school year.
- **No lunch is to be delivered to students on campus. All bottled drinks must be purchased from the school cafeteria before or during breakfast or at lunch.**
- Students are not allowed to bring outside beverages of any kind into the classrooms.
- Students may choose to bring their lunch with them from home.

## Whiteville City Schools Child Nutrition Meal Prices

Through the USDA Community Eligibility Provision (CEP) Whiteville City Schools will offer school meals at no cost to students for the **first meal served.** **Additional meals will be sold a la carte and priced per item.**

| <u>REGULAR BELL SCHEDULE</u>  | <u>AM ACTIVITY BELL SCHEDULE</u>  | <u>PM ACTIVITY BELL SCHEDULE</u>  | <u>EARLY RELEASE SCHEDULE</u>   |
|---|---|---|---|
| 7:50 – 9:20 1 <sup>st</sup> Period<br>9:26 – 10:56 2 <sup>nd</sup> Period<br><b>1st Lunch 11:02-11:27</b><br>11:33 – 1:03 3 <sup>rd</sup> Period A<br>11:02 – 12:32 3 <sup>rd</sup> Period B<br><b>2nd Lunch 12:38 - 1:03</b><br>1:09 – 2:39 4 <sup>th</sup> Period | 7:50- 8:50<br>Homeroom/Activity<br>8:56 -10:10 1st Period<br>10:16 - 11:30 2nd Period<br><b>11:36 - 12:00 A Lunch</b><br>12:06 - 1:20 3rd Period A<br>11:36 - 12:50 3rd Period B<br><b>12:56 - 1:20 Lunch B</b><br>1:26 - 2:39 4th Period | 7:50 - 9:00 1st Period<br>9:06 - 10:16 2nd Period<br>10:22 - 11:32 3rd Period<br><b>11:38 - 12:03 A lunch</b><br>(outer building)<br>12:09 - 1:19 4th Period (A)<br>11:38 - 12:48 4th Period (B)<br><b>12:54 - 1:19 B lunch</b><br>(main building)<br>1:25 - 2:39 PM Activity | 7:50 - 8:35 1 <sup>st</sup> Period<br>8:41 – 9:26 2 <sup>nd</sup> Period<br>9:32 – 10:17 3 <sup>rd</sup> Period (A)<br>10:17 – 10:39 A Lunch<br>10:45 – 11:30 4 <sup>th</sup> Period (A)<br>10:23 – 11:02 4 <sup>th</sup> Period (B)<br>11:08 – 11:30 B Lunch |

## STUDENT DRIVING PRIVILEGES, RULES, & EXPECTATIONS

Cost of Student Parking Permit - 1<sup>st</sup> Semester..... \$10.00

Cost of Student Parking Permit – 2<sup>nd</sup> Semester.....\$5.00

Cost of a replacement permit.....\$5.00

Students may not purchase a parking permit from another student who is withdrawing or dropping out of school. Valid parking permits are only those purchased from the administration.

**A student being permitted to drive and park on school premises is a matter of privilege, not a right.**

**Students not meeting the rules, regulations, and expectations of the WHS administration will forfeit their privilege to drive and park on the school premises on a temporary or permanent basis.**

Students wanting the privilege to drive and park on the WHS campus must:

◆ **Not owe any school fees.**

- ◆ Purchase a valid parking permit. A student must purchase the permit the first day he/she drives. Students should bring their driver's license and registration card with them when purchasing a parking permit. Parking permits may be purchased from Officer Cribb (School Resource Officer).
- ◆ Display the parking permit at all times while the vehicle is on campus. The parking permit should be attached/displayed on the vehicle's rearview mirror.
- ◆ Park in their assigned parking space only (towing enforced).
- ◆ Not sit in their vehicle once they arrive on campus.
- ◆ Students driving vehicles on campus must abide by and are subject to all the traffic laws of the State of North Carolina. Failure to comply with these laws will result in being charged accordingly. WHS's campus is considered a Public Vehicular Area.
- ◆ Drive in a safe manner at all times while on campus. This includes wearing seatbelts.
- ◆ Leave their vehicle parked in their assigned area while on campus.
- ◆ Yield the right-of-way to school buses leaving campus in the afternoon. The school SRO will monitor this.
- ◆ Leave campus by 3:00 pm unless the student is involved in an after-school activity.
- ◆ Receive permission during the school day from the administration if they need to go to their vehicle during the school day.
- ◆ Repeated violations of the Student Code of Conduct and Whiteville High School's student behavior and expectations will result in loss of driving privileges on campus.

## WHS PARKING REGULATIONS AND MOVING VIOLATIONS

**Parking Violations:** A student is required to pay a fine if he/she receives a parking ticket.

Failure to Display Parking Permit:

|                         |  |
|-------------------------|--|
| 1 <sup>st</sup> Offense | \$5.00   |
| 2 <sup>nd</sup> Offense | \$10.00  |
| 3 <sup>rd</sup> Offense | Vehicle towed and driving privileges suspended |

No Valid Parking Permit:

|                         |  |
|-------------------------|--|
| 1 <sup>st</sup> Offense | \$10.00  |
| 2 <sup>nd</sup> Offense | \$15.00  |
| 3 <sup>rd</sup> Offense | Vehicle towed and driving privileges suspended |

Parking in a Handicap Space:

|                         |  |
|-------------------------|--|
| 1 <sup>st</sup> Offense | \$25.00  |
| 2 <sup>nd</sup> Offense | Vehicle towed and driving privileges suspended |

All other violations:

|                         |  |
|-------------------------|--|
| 1 <sup>st</sup> Offense | \$5.00   |
| 2 <sup>nd</sup> Offense | \$10.00  |
| 3 <sup>rd</sup> Offense | Vehicle towed and driving privileges suspended |

**Students who drive to school must** get to school/class at the appropriate time. If a student accumulates three tardies to school, his/her driving/parking privileges will be revoked for two weeks.

**Note: Vehicles are towed at owner's expense, therefore, the owner of the vehicle will have to pay the towing and storage fees that are set forth by the towing company.**

- Fines can be paid to Mrs. Sharon Hayward, in office. When paying your fine, you must present your ticket. All unpaid fines will be turned in to the office.
- Appeals to parking tickets must be made in writing to the School Resource Office and appeals for loss of driving privileges may be made to the Principal.

**MOVING VIOLATIONS - Violations of North Carolina Motor Vehicle Laws:**

|                         |   |
|-------------------------|---|
| 1 <sup>st</sup> Offense | Warning ticket                                    |
| 2 <sup>nd</sup> Offense | State citation                                    |
| 3 <sup>rd</sup> Offense | State citation & suspension of driving privileges |

### **STAIRWAYS AND HALLWAYS**

- Students should stay to their right when moving in the hallways and stairways.
- There should be no loitering in the hallways between classes. No warning bell will ring. Students are expected to move quickly to class.
- Students with bathroom passes should go to restrooms closest to their classes or be considered in an inappropriate area.

### **HALL PASSES**

Except during class changes and lunch, students should be in class the entire school day. However, should the occasion arise that a student needs to leave class; it is the responsibility of the student to get a written pass from the teacher with the date, time, and destination recorded on the pass. No students will be allowed in the hallways after the tardy bell without an official hall pass. The hall pass will permit the student to go to a designated area(s) only.

### **ILLNESS AND EMERGENCIES**

Students who become ill, get hurt, or have an emergency while on campus must report to the **Student Health Office** to be evaluated by the school nurse. Emergency care will be administered as needed, and parents will be notified.

### **SCHOOL COUNSELING DEPARTMENT**

The school-counseling department will work hard to provide the following services and information to WHS students and parents:

- Registration for courses
- Career selection
- Scholarship information
- College/University planning
- Mediation/Conflict Resolution
- Personal concerns counseling
- Group counseling
- Individual counseling
- Academic counseling
- Attendance counseling
- Questions about ACT/SAT Test Registration
- Resources to assist students and parents

Mrs. Houghtailing will serve students with last names beginning with A – K; Ms. Britt will serve students with last names beginning with L – Z.

Visit our School Counseling Department to discover academic, educational and leadership activities that are available to you.

## **ADEQUATE ACADEMIC PROGRESS & YOUR DRIVER'S PERMIT/LICENSE**

North Carolina legislation requires that the North Carolina Department of Motor Vehicles (DMV) be notified when a student (15-17), who has a driver's permit or license, drops out of school, or is not making adequate progress toward obtaining a high school diploma or its equivalent, unless the student is not affected by the legislation, or granted a waiver due to hardship.

**Upon notification, DMV will revoke the student's driver's permit or license.**

Adequate progress, as defined by the State Board of Education, is passing three out of four classes per semester. Students whose driving privileges are revoked due to academic reasons may have their licenses reinstated at the end of the next semester if adequate progress is made. This is accomplished by the re-issuance of a driver eligibility certificate by the school. Students who drop out of school and do not enroll in another school or adult education program will lose their licenses until they turn 18.

### **IF YOU NEED:**

Administrator  
Athletic Boosters  
Athletics  
Bus Information  
Cafeteria/Food Service Information  
Career Planning  
Check-In/Check-Out  
Absentee Notes  
Attendance Administrator  
Club Information  
Entry/Withdrawal Information  
Counseling Services/Course Planning  
Locker/Locks  
Media Center Information  
Mediation/Conflict Resolution  
Scholarship Information  
Shadowing or Internship Information  
Student Parking Information/Permits  
Student Picture Information/Yearbook  
Student Support Services  
Textbook Information  
Graduation Information  
Prom Information  
Transcripts

### **PLEASE SEE:**

Mr. Jes Sealey, Mr. Derrick Boyd, Ms. April Corbett  
Coach Smith  
Coach Smith  
Derrick Boyd  
Mrs. Moore  
Mrs. Watson, School Counselors  
Mrs. Sharon Hayward  
Mrs. Little  
Mrs. Little  
Club Sponsors  
School Counselors, Guidance Secretary  
School Counselors  
Mrs. Nance  
Mrs. Walker  
School Counselors  
School Counselors  
Mrs. Watson  
Mrs. Sharon Hayward  
Mrs. Walker  
School Counselors  
Derrick Boyd & Mrs. Walker  
Senior Sponsors, School Counselors  
Junior Sponsors  
Mrs. Conner (Counseling Assistant)

## **PARENT/TEACHER CONFERENCES**

It is an expectation that teachers will be involved in conferences with parents throughout the school year. This is especially important for parents of students who are at-risk of failure and students who are having behavioral problems in the classroom. Teachers will contact parents when their student is in danger of failing, misbehaving in class, or showing improvement academically or behaviorally.

## **UNIFORMS AND STUDENT IDs**

STUDENTS MUST BE IN COMPLIANCE WITH THE WHITEVILLE CITY SCHOOLS' UNIFORM POLICY. **STUDENTS MUST HAVE THEIR IDs ON AT ALL TIMES AND MUST BE ABLE TO PRODUCE IT IMMEDIATELY WHEN ASKED TO DO SO BY SCHOOL PERSONNEL. STUDENTS MUST SHOW THEIR SCHOOL ID TO CAFETERIA PERSONNEL AT EACH MEAL AND THE ID MUST NOT BE ALTERED.**

## **UNIFORM POLICY STATEMENT**

*Please pay close attention to items of concern highlighted in the Uniform Policy*

Principal's discretion—Skirts and shorts must not exceed 5 inches above the crease of the back of the knee.

## **SCHOOL UNIFORM**

The principal will implement the school uniform and appearance policy in a manner that is age and developmentally appropriate. Good judgment in considering issues such as age, developmental stages, and body type are expected of all students, parents, and guardians in the selection of school attire and appearance. The manner of a student's wear of the school uniform shall be neat, clean, properly fitted, age-appropriate and suitable for the learning environment.

### **1. SHIRTS/BLOUSES**

- a. Solid white, royal "Wolfpack" blue, black, red, or yellow are the only permissible colors for shirts and/or blouses.
- b. Students must wear plain long or short-sleeved golf/polo or woven shirts with a collar. Long-sleeved, button-up shirts will not be worn over the approved uniform shirts.
- c. With the exception of school-approved logos, shirts may have no insignias, logos, labels, words, or pictures.
- d. Shirts must be appropriately sized and tucked in at all times.
- e. Shirts shall be long enough to cover the midriff when sitting or standing. Shirts must cover the chest and back so the chest and the back of the body are not exposed.
- f. Undergarments may not be visible at any time. However, students may wear plain white or school color T-shirts under shirts which may be visible at the neckline of the collar.
- g. See-through or mesh tops that will reveal the body or will reveal undergarments are prohibited.
- h. Clothing shall be worn appropriately (not inside-out or backwards; no rolled up pant legs, etc.) at all times.

### **2. LIGHTWEIGHT JACKETS/COATS/OVERCOATS**

Students may wear sweaters, vests, light jackets, or sweatshirts over school uniforms when appropriate as determined by the school administration. Hooded jackets are permitted, but hoods may not be worn in the building as this is considered headgear.

### **3. DRESS PANTS, SHORTS, SKORTS, JUMPERS, CAPRI LENGTH PANTS, DRESSES**

- a. Solid khaki or dark navy colors are the only permissible color for these uniform items.
- b. No blue jeans are allowed.
- c. Must be free of graphics and embroidery. With the exception of small labels, they may not have insignias, logos, words, or pictures.
- d. Shorts, skirts, skorts and jumpers shall be modest and of sufficient length as determined by the principal.
- e. No pants or shorts with enlarged pockets. Pockets must not be of the "cargo" type and must not include zippers, buttons, Velcro closures, straps, or snaps. Pants are limited to no more than two front and two rear pockets. Watch pockets are not considered a pocket.
- f. Clothing must be appropriately sized. No baggy or sagging pants or shorts are allowed. No "low rise" clothing is allowed. Pants must not be worn with the waistband below the hipbone.
- g. Garments cannot have frays and must be hemmed and not dragging the floor.
- h. Garments that do not fit properly will not be tolerated, including oversized, undersized, and skintight garments. Form-fitting spandex material, nylon, denim, corduroy, and sweat pants are prohibited.

- i. Pants must have zippers, buttons or snaps with the exception of Pre-K through Grade 2 students.
- j. Skirts are limited to no more than four pockets.
- k. Garments may not have more than two slits and the slits cannot exceed four inches above the knee.
- l. Capri pants are allowed but cannot be hip huggers, cannot be skin tight, and the manufactured slit at the bottom of the Capri pant cannot be above the knee.
- m. Pants may not have a slit that exceeds four inches from the bottom of the pant leg.
- n. Pants may not be rolled up in a cuff to simulate Capri pants or shorts.
- o. One-piece jump suits are not allowed.

#### **4. BELTS**

- a. Students in grades 3 through 12 must wear belts if the garment was manufactured with belt loops. Belts must be with a plain belt buckle that is not over two inches. All belts must be appropriately buckled.
- b. Pre-K through Grade 2 students are not required to wear a belt.
- c. Belts or waistbands must be visible with shirts tucked in except when approved sweatshirts are worn.
- d. Graphics, metal decorations (spikes and studs), or labels are unacceptable on all belts and belt buckles.
- e. Belts must be an appropriate length and not hang below the straddle.

#### **5. SHOES**

- a. Shoes shall be worn at all times. As needed, shoes shall conform to special class requirements such as P.E. classes, JROTC, science labs, and any other classes as deemed necessary by the teacher and the principal.
- b. Shoes that have laces shall be laced and tied.
- c. No bedroom shoes shall be allowed.
- d. "Flip-flop" style shoes are not allowed. Sandals are at administrative discretion.
- e. Shoes may not be altered in any way from the manufactured design, style, or functionality.
- f. Shoelaces must match, and any straps must be secured.
- g. Boots that lace up over the pant leg are prohibited.
- h. Shoes with spiked heels are prohibited.
- i. Shoes and boots must be laced up.

#### **6. SOCKS**

- a. Both socks must match.
- b. Socks must be worn in a manner that does not undermine the integrity of the uniform.
- c. Socks must be one solid color.
- d. Socks may not be worn over pant legs.
- e. Female students may wear flesh-colored pantyhose and knee-high stockings.

#### **7. JEWELRY**

- a. Students may not wear large pendants or medallions. Jewelry designed to be worn around the neck must be worn beneath the shirt/blouse of the uniform at all times.
- b. No adornment is allowed that reasonably could be perceived as, or used as, a weapon. This includes, but is not limited to chains, spikes, and certain belt buckles.
- c. Only school activity buttons, approved by the principal are permitted to be worn on a student's school uniform, purse, book bag, or any other article of clothing or personal article.
- d. Jewelry for body piercing is limited to the earlobes only. No other piercing jewelry may be visible during the school day.
- e. Heavy chains, spiked accessories, excessively large earrings or other heavy jewelry, and jewelry or ornaments affixed to a student's nose, tongue, lips, teeth, cheek or eyebrow are not allowed.

## **8. HATS/SUNGLASSES/HEADGEAR**

- a. Neither headwear nor sunglasses shall be worn inside school buildings. Head sweatbands are considered headwear for purposes of this school uniform policy.
- b. No bandanas shall be allowed as an article of clothing and shall not be in the possession of any student. Bandanas will be confiscated and may be submitted to law enforcement officials as possible evidence of gang-related activity. School officials will not return bandanas or other items that may be determined to have gang-related purposes upon confiscation.
- c. Hats, do-rags, skull caps, scarves, sweat bands, head bands or other items that may be seen as a disruption to the school setting are prohibited in school during the regular school day.

## **9. OTHER CLOTHING ITEMS OR ACCESSORIES**

- a. No gang-related clothing, accessories, symbols or intimidating manner of dress, as identified by local law enforcement agencies, are allowed.

## **10. OTHER UNIFORM REQUIREMENTS**

- a. Students are expected to be dressed in compliance with the standards for uniforms as established by this policy at all times school is in session.
- b. Students who are taking classes that require a special dress code (such as JROTC or career and technical education internships) may wear that uniform to other classes.
- c. Students who are issued uniforms by the school which are used to represent the school in athletic contests approved by the Principal or other school sponsored activities may be allowed to wear team uniforms as directed by coaches.
- d. Students who take a class at another school must wear the uniform shirt/blouse/top of their home school.
- e. Clothing designed for school athletic events (i.e. cheerleader outfits, etc.) that does not meet the above guidelines shall not be worn during the instructional day unless appropriate additional garments are worn with the outfit.
- f. Attire for special school-related events must be prior-approved by school-based administration as presented by the event coordinator/coach/advisor.

## **Whiteville High School One to One Program**

**Every student is expected to have his/her Chromebook (in the carrying case) for every class period everyday. The only exception will be if the student has had the Chromebook taken for disciplinary reasons or for maintenance purposes.**

**Chromebooks will not be carried outside of the carrying cases and will not be carried in book bags or any other unauthorized carrying case. Chromebooks are not to be taken out of their cases during Health/PE and in the gymnasium.**

**If you are found to be in violation of this expectation, your Chromebook will be confiscated, regardless of whether you are a 24/7 user or not.**

Whiteville High School and its Career and Technical Education Programs do not discriminate on the basis of race, color, national origin, sex, religion, disability, or age in its activities and programs, including employment policies and practices.

Whiteville High School y sus Programas de Educación Técnica Profesional y no discriminan por razones de raza, color, origen nacional, sexo, religión, discapacidad o edad, en sus actividades y programas, incluidas las políticas y prácticas de empleo.s